



# 2016 Annual Report

From little things,  
big things grow.



Welcome to The  
ChariTREE Foundation's  
2016 Annual Meeting.  
Please email any  
comments or additional  
items by 5pm PST  
Thursday June 2, 2016.

## The ChariTREE Foundation's 2016 Annual Meeting

May 31, 2016| Location: Online

14,130 children received trees this year

### Agenda

#### Last Meeting Follow-Up

- No outstanding items from the executive director.

#### Included in this email:

- Executive Director's Report
- 2015 Payroll Report

2015 Balance Sheet

2015 Statement of Earnings

### Attendees

Andrea Koehle Jones,  
David Jones, John  
Koehle, Dr. Michael  
Koehle and Hilda Wood.





## Executive Director's Report:

This year close to 2,000 more seedlings were requested by camps with nearly 15,000 children getting an opportunity to plant trees this Spring/Summer at Canadian Camping Association camps and schools across Canada.

13,385 seedlings were requested by camps this year and once again under the direction of the Canadian Camping Association's Catherine Ross, the CCA is partnering with ChariTree and they are again providing volunteers in each program to reduce shipping costs to Charitree. This helps as the cost of seedlings and shipping have gone up in recent years.

345 seedlings went to Jr. Kindergarten through grade 3 students at I.F. Cox School in Redcliff, Alberta and another 400 to junior students at E.W. Foster School in Milton, Ontario. Total seedlings given to children this year is 14,130!

I continue to keep overhead expenses low and I stopped taking my management fee on May 29, 2015 (see payroll report) as donations are about the same as this time last year.

Accounting is one of Charitree's biggest expenses and Charitree was lucky again this year as an Ottawa-based accountant, Rajitharan Rajanthiran, generously offered to do all of the charity's accounting for free.

Last year I was selected by the Museum of Nature in Ottawa as a 2015 Nature Inspiration Award finalist! This month, ChariTree Foundation was selected by The Flipside Creative Agency in Vancouver for their CreateAthon —a 24-hour marathon of free creative work for the charities Flipside is inspired by. They have offered to design a new logo, shirt and sticker for ChariTree -- for free!

*Andrea*

Andrea Koehle Jones  
executive director







[charitree-foundation.org](http://charitree-foundation.org)



ChariTREE Foundation  
Statement of Financial Position  
As of December 31, 2015  
December 31, 2015    December 31, 2014    Change    % Change

**ASSETS**

**Current Assets**

Vancity Chequing Account	\$	33,317.19	\$	4,831.66	\$	28,485.53	589.56%
Term Savings Account	\$	-	\$	-	\$	-	0.00%
<b>Total Current Assets</b>	<b>\$</b>	<b>33,317.19</b>	<b>\$</b>	<b>4,831.66</b>	<b>\$</b>	<b>28,485.53</b>	<b>589.56%</b>

<b>Total Assets</b>	<b>\$</b>	<b>33,317.19</b>	<b>\$</b>	<b>4,831.66</b>	<b>\$</b>	<b>28,485.53</b>	<b>589.56%</b>
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**LIABILITIES AND EQUITY**

**Liabilities**

**Current Liabilities**

Accounts Payable	\$	-	\$	-	\$	-	0.00%
<b>Total Current Liabilities</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>0.00%</b>

**Long Term Liabilities**

Due to Lovetrees					\$	-	0.00%
<b>Total Long Term Liabilities</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>0.00%</b>

<b>Total Liabilities</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>0.00%</b>
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**EQUITY**

Owner's Contribution		\$	-	\$	-	0.00%
Retained Earnings	\$	24,451.21	\$	5,294.08	\$ 19,157.13	361.86%
Net Income	\$	8,865.98	-\$	462.42	\$ 9,328.40	-2017.30%
<b>Total Equity</b>	<b>\$</b>	<b>33,317.19</b>	<b>\$</b>	<b>4,831.66</b>	<b>\$ 28,485.53</b>	<b>589.56%</b>

<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$</b>	<b>33,317.19</b>	<b>\$</b>	<b>4,831.66</b>	<b>\$</b>	<b>28,485.53</b>	<b>589.56%</b>
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**ChariTREE Foundation**  
**Statement of Earnings**  
**Year ending December 31, 2015**

	Jan - Dec 2015	Jan - Dec 2014	Change	% Change
<b>Income</b>				
Donations	34,453.11	35,198.34	-745.23	-2.12%
Interest Income	13.17	6.41	6.76	105.46%
<b>Total Income</b>	<b>34,466.28</b>	<b>35,204.75</b>	<b>-738.47</b>	<b>-2.10%</b>
<b>Administrative Expenses</b>				
Automobile	0.00	0.00	0.00	0.00%
Bank Service Charges	48.76	74.42	-25.66	-34.48%
Bookkeeping Expenses	0.00	0.00	0.00	0.00%
Business Licenses and Permits	25.00	25.00	0.00	0.00%
Cable/Internet	0.00	0.00	0.00	0.00%
Management Fees	12,499.98	7,814.97	4,685.01	59.95%
Insurance	0.00	0.00	0.00	0.00%
Office Expenses	1,807.12	79.46	1,727.66	2174.25%
Postage & Courier	0.00	270.28	-270.28	-100.00%
Professional Fees	0.00	0.00	0.00	0.00%
Software	0.00	0.00	0.00	0.00%
Communication Expenses	1,339.88	2,127.32	-787.44	-37.02%
Travel	0.00	0.00	0.00	0.00%
Utilities	0.00	0.00	0.00	0.00%
<b>Total Administration</b>	<b>15,720.74</b>	<b>10,391.45</b>	<b>5,329.28</b>	<b>51.29%</b>
<b>Exchange Gain/Loss</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fundraising</b>				
Advertising and Promotion	301.77	133.33	168.44	126.33%
Canada Help Fee	4.59	19.50	-14.91	-76.46%
Website	0.00	95.29	-95.29	-100.00%
<b>Total Fundraising</b>	<b>306.36</b>	<b>248.12</b>	<b>58.24</b>	<b>23.47%</b>
<b>Program Expenses</b>				
Nursery Trees and Shipping	9,573.21	6,792.66	2,780.55	40.93%
Program Director		18,234.94		
<b>Total Program Expenses</b>	<b>9,573.21</b>	<b>25,027.60</b>	<b>-15,454.39</b>	<b>-61.75%</b>
<b>Total Expenses</b>	<b>25,600.30</b>	<b>35,667.17</b>	<b>-10,066.87</b>	<b>-28.22%</b>
<b>Net Income</b>	<b>8,865.98</b>	<b>-462.42</b>	<b>9,328.40</b>	<b>-2017.30%</b>





# Payroll

## The ChariTREE Foundation 2015 Payroll Report

Month	Payment Description	Amount	Cheque Date	Cheque #	Payment to:
Jan	program director + management fee	\$2083.33	Jan 9/15	444	Andrea Koehle Jones
Feb	program director + management fee	\$2083.33	Feb 6/15	445	Andrea Koehle Jones
March	program director + management fee	\$2083.33	March 6/15	446	Andrea Koehle Jones
April	program director + management fee	\$2083.33	April 17/15	447	Andrea Koehle Jones
May	program director + management fee	\$2083.33	May 4/15	448	Andrea Koehle Jones
June	program director + management fee	\$2083.33	May 29/15	449	Andrea Koehle Jones
July	program director + management fee	\$0	-	-	-
Aug	program director + management fee	\$0	-	-	-
Sept	program director + management fee	\$0	-	-	-
Oct	program director + management fee	\$0	-	-	-
Nov	program director + management fee	\$0	-	-	-
Dec	program director + management fee	\$0	-	-	-
	Total	\$0			

## 2016 ChariTree Foundation Donations so far

\$1,000 x 5 = \$5,000 Green Inspiration

\$10 x5 (Canada Helps) monthly donor

\$130.50 (United Way)

Total so far \$5,180.50

## Other Business

Next I will be preparing annual reports to mailed out by June 5, 2016.

1.) Canada Revenue Agency Registered Charity Information Return.

2.) Ministry of Finance British Columbia Registry Services Annual Report.

